



**www.abiprinting.com 213-709-8867**

**Terms & Conditions of Sale Requirements**

- 1. If YOU are designing your own job:** you are required to follow our file preparation guidelines which can be found on our web site [www.abiprinting.com](http://www.abiprinting.com). Upload your files through our "upload files" page on our web site.
- 2. If WE are designing your job for you:** please contact our design department (213) 709-8867 to receive a quote.
- 3. Full payment.**
- 4. A completed and signed order form.**

**Our Agreement**

We print to some of the highest standards in the industry, and have built our business through repeat business and word of mouth advertising. We place customer satisfaction at a premium and to ensure your complete satisfaction we ask that you please consider the following factors before placing your order:

- If you are submitting a digital file please carefully review each of the file preparation guidelines you are sending files in.

- Please double check to see that the size of your file is exactly to our specifications. (see size guidelines on file preparation page) It has been our experience that the main cause of delay are files that are built with not enough bleed, too much bleed, or type that is outside of the safety zone. Our trimming tolerance is +/- 3/32". Our UV coating cannot be written on.

- Please leave as much time as possible for completion of your job. We have built our business completing jobs in short order, however due to the tight margins in our industry we cannot accept responsibility for overnight shipping charges under any circumstances as turnaround times are not guaranteed.

- If your job is color critical please order a color proof. If you produce your own color proof we cannot guarantee we will be able to exactly match the color since your proof is not calibrated to match our press. Also keep in mind that monitors are sometimes unreliable. Due to physical limitations in the printing process we cannot guarantee exact color reproduction.

- Overruns & underruns not to exceed 10% of quantity ordered shall constitute an acceptable delivery.

- If you are unhappy with your job we will be happy to discuss reprinting your job at no charge as long as all of our file preparation guidelines have been followed. Keep in mind that the product we produce for you is custom manufactured, as such we have no opportunity to resell returned merchandise, and thus cannot issue refunds under any circumstances.

- Authorized returns will be given house credit only. If you cancel your order before it goes to press; you agree to pay for the portion of your job which covers pre-press work, design work, typesetting, scans, and file correction time.

- Verbal statements by ABI Printing / A Better Image company employees are not contractual.

**Due to copyright law we cannot start any job without your signature below!**

I certify that I am the legal owner of all images used in my artwork, and authorize ABI Printing / A Better Image to reproduce them. I have read and agree to all of the statements here and I have read understand and agree to all of the above TERMS AND CONDITIONS OF SALE agreement of ABI Printing / A Better Image Co.  
 X \_\_\_\_\_

Date: / /

**ORDER FORM**

ABI-OrderForm-02/21/09

**Tell us about you:**

Company Name:  
 Contact Name:  
 Address:  
 City, State, Zip  
 Daytime Tel: Alt. Tel:  
 Fax: email:

**Tell us where/how to ship:**

(please see shipping & handling info below)  **FREE FedEx Ground**  2-Day Air

Company Name:  
 Contact Name:  
 Address:  
 City, State, Zip  
 Daytime Tel:

**File is submitted via:**  INTERNET UPLOAD  MAILED CD

**Name of file:** \_\_\_\_\_

You must include 3 digit file extension (.eps .tif .pdf .psd .sit or .zip) if sending via INTERNET.

**The product you are ordering:**

**qty: price:**

- Business Cards (2x3.5)
- 4x6 Postcards
- 4x9  5.5x8.5
- Sales Sheets (8.5x11)
- Brochures (8.5x11 LetterFold)
- Card Flyers (4x5)

circle one  
4/0 4/1 4/4

**\*ALL PRICES LISTED ON WEB SITE  
[www.abiprinting.com](http://www.abiprinting.com)**

**Rush:** (Add 50% - 2 Biz Day Turnaround)  
**Color Proof:** (\$40 each - shipped to billing address)  
**Design / Layout / Graphics:** (call for a quote 210.557.8868)

**Shipping: FREE FedEx Ground** with each order! (within USA-48 only)  
 2-Day Air "Business Cards" \$15.00 for 1st box of 1000 \$7 for each add'l box of 1000.  
 2-Day Air "Postcards" add 20% of total. **\*All other products call 213.709.8867**

SUBTOTAL	
Sales Tax (CA residents add 8.5%)	
<b>TOTAL</b>	

Resale N Y Resale# \_\_\_\_\_

**Payment Information**

**FAX TO: 1-866-676-3416**

- \*Check  \*Money Order  Credit Card (via PAYPAL • [www.paypal.com](http://www.paypal.com) • Account: [paypal@abiprinting.com](mailto:paypal@abiprinting.com))

\*Payable to: **A Better Image Co.** 1404 McDuff Street • Los Angeles, CA 90026

**All cards are custom manufactured and cannot be resold, thus ALL SALES ARE FINAL NO REFUNDS, RETURNS OR CANCELLATIONS**  
 I agree to pay the above total amount and agree to the TERMS AND CONDITIONS OF SALE of ABI Printing / A Better Image Co.

Customers Signature: x \_\_\_\_\_ date \_\_\_\_\_